

**POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH,
CHANDIGARH-160012**



Recruitment Cell

Phone No.0172-2755579, Fax No.2744401, Website: www.pgimer.edu.in

Advertisement No.: PGI/RC/003/2019/842

Dated: 26.02.2019

CLOSING DATE FOR GENERATION OF CHALLAN/ONLINE APPLICATIONS IS UPTO **28th MARCH 2019 TILL 11.59 P.M.** AFTER WHICH THE LINK WILL BE DISABLED. Please visit website: www.pgimer.edu.in

DATE FOR DETERMINING ELIGIBILITY OF ALL CANDIDATES IN RESPECT OF ESSENTIAL QUALIFICATION(S) AND EXPERIENCE, IF ANY etc., SHALL BE THE PRESCRIBED CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATIONS i.e. **30th MARCH 2019.**

Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh invites online applications from the citizens of India for recruitment to the posts of **Technician (O.T.)** on regular basis, as per details given below:-

Sr. No.	Name of the Post(s)	Post Code	Total No. of posts	UR	EWS	SC	ST	OBC
1.	Technician (O.T.)	OTA/018	28	11	03	06	02	06

- NOTE:**
- Out of total (28) posts of Technician (O.T.), five (5) posts are reserved for Persons with Disabilities. The post is identified suitable for OL & HH category only, so candidates of OL & HH (PwD) may apply accordingly.
 - The above vacancies are provisional and subject to variation. The competent authority of PGIMER, Chandigarh reserves the right to vary the vacancies including reserved vacancies at any stage. PGIMER also reserves the right to withdraw any post at any stage without assigning any reason.
 - EWS (Economically Weaker Section) vacancies are tentative and subject to further directives of GOI and outcome of any litigation. The Income and Asset Certificate (**Annexure-A**) issued by any one of the authorities mentioned in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS. For detailed guidelines regarding reservation for EWS in direct recruitment, candidate may refer to the O.M. No.36039/1/2019-Estt(Res) of Govt. of India, Ministry of Personnel, Public Grievances & Pensions dated 31.1.2019.
 - Candidates seeking reservation/relaxation benefits available for SC/ST/OBC/EWS/PWD must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in the rules/notice. They should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the rules/notice for such benefits and these certificates should be dated earlier than the due date (closing date of application).

A. ELIGIBILITY CRITERIA:-

(1) ESSENTIAL EDUCATIONAL QUALIFICATION(S)/EXPERIENCE AND AGE LIMIT FOR THE POST IS AS UNDER:

Sr. No.	Name of the Post(s)	Pay Scale (As per 7 CPC)	Age Limit	Qualification/ Experience
1.	Technician (O.T.)	Level-6	18-30 years	B.Sc. (Human Science / Life Science / Medical Technology Operation Theatre Course) OR equivalent.

(2) AGE RELAXATION:

- (i) Upper age limit shall be determined as on last date of receipt of applications.
- (ii) Date of Birth as recorded in the Matriculation/Secondary Examination Certificate only will be accepted for determining the age and no subsequent request for change will be considered or granted. No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.
- (iii) Permissible relaxation of upper age limit for claiming age relaxation as on the last date of receipt of application is as under:-

Sr. No.	Category	Age relaxation permissible beyond the Upper age limit
1.	SC/ST	5 years
2.	OBC	3 years
3.	PH	10 years
4.	PH + OBC	13 years
5.	PH + SC/ST	15 years
6.	Central Govt. Civilian Employees	For Group B posts
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	5 years
	2) Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	8 (5+3) years
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	10 (5+5) years
7.	Any other category	As per Govt. of India's instructions / Rules.

FOR PERSONS WITH DISABILITY CATEGORY:

- I. The post is identified suitable for Persons with Disabilities (OL & HH). So candidates of PWD category (OL & HH) may also apply. Age relaxation to them will be given as per DOPT guidelines. The candidates

appointed under PWD quota will be adjusted against the vacancy of respective categories of SC/ST/OBC/UR/EWS, as the case may be. However, PWD candidates applying under UR/EWS category will have to compete as per the standard for UR category and selection will be based on merit only.

The persons who suffer from not less than 40% of disability will only be eligible for the benefit of reservation and other relaxations as permissible under the rules. The applicant must have a valid Disability Certificate issued by the competent authority i.e. Medical Board duly constituted by the Central or the State Government. Certificate issued by the Medical Practitioner, Hospital or any other Institution will not be considered. The physical disability of finally selected candidates would be ascertained by a Medical Board specifically constituted for this purpose.

Relaxation for providing facilities of Scribe / Reader / Lab Assistant and extra time would be allowed to persons having disability of 40% or more, if so desired by the persons as per instructions of Govt. of India.

The candidates applying under the category 'Persons With Disabilities' for the above said posts are exempted for payment of any application fee.

Note: Candidates should ensure that they fulfill the eligibility criteria for the posts mentioned above. Candidates are required to apply online through the Institute website www.pgimer.edu.in. For applying online, the candidates should have a valid e-mail ID which should be kept alive during the recruitment process. The e-mail ID is required for the initial registration only. The intimation regarding written exam, admit card, result of written exam, document verification and final selection result etc. will be given through notice on website only. Such information will not be given through e-mail. However, SMS will be sent on registered mobile number.

B. BASIC DETAILS:

- (i) **The application/challan form will be available on PGI website from 01.03.2019 to 28.03.2019 (11.59 PM) and the last date of deposit of application fee in the bank and submission of online application/updation of challan receipt is 30.03.2019.**
- (ii) Date of written Examination, result, eligibility or any other instructions pertaining to these posts **will be uploaded on website** as per the approved guidelines followed in the Institute.
- (iii) The written examination for all the posts will be conducted in **English language** only.
- (iv) Date for Downloading of admit card will also be uploaded on website.
- (v) Helpline Desk: 0172-2755587 from 0900-1700 hours on all working days.

Abbreviations:- UR = Un-reserved, SC = Scheduled Caste, ST = Scheduled Tribe, OBC = Other Backward Classes, EWS = Economically Weaker Section, PH = Physically Handicapped; OL = one leg affected (R and/or L); HH = Hearing Handicapped (persons suffering from hearing impairment).

C. SELECTION PROCEDURE:-

1. After the closing of last date of applications, the eligibility of the candidates for written examination will be based on *i)* whether the candidate has deposited the requisite application fee in the bank or not?, *ii)* whether after depositing of fee in the bank it has been entered and updated in the application form or not? *iii)* after reconciliation with the bank statement.

NOTE: If all the above three conditions are affirmative then the candidate is provisionally eligible. If the candidate doesn't fulfill any of the three conditions, he/she is not eligible.

The eligibility of the candidates regarding educational qualification, age etc. will not be checked at this stage because no certificates/documents are called from the candidates alongwith application forms. The candidates will be allowed to sit in the written examination, which will be held in Chandigarh only. The Date of Examination, Centre of Examination, Roll Number and Instructions for candidates etc. will be intimated to the candidates in Admit Cards, which will be available on the website of the PGIMER i.e. www.pgimer.edu.in.

2. The written examination in **English** language only would be of **105** minutes (five minutes for biometric capturing) duration and will consist of 100 questions (each question shall be of one mark). There will be a negative marking to the extent of 0.25 marks per question for a wrong response. On the basis of written examination, candidates, three times of the vacancies advertised will be shortlisted on merit for further selection procedure. During the examination, the candidates will be required to undergo biometrics so as to ascertain any impersonation in the examination. The shortlisted candidates will be required to apply afresh on a given application format which will be made available on the website of the Institute (at the time of declaration of result of written examination) alongwith all the certificates/documents/testimonials etc. It is made clear that merely appearing and qualifying the written examination for a post does not make a candidate eligible or confer any right of his/her being selected for any post which he/she has applied for.

3. Based on these documents submitted by the shortlisted candidates, the applications alongwith supported documents will be scrutinized as per Recruitment Rules of the post and the prescribed qualification, experience etc. A candidate who will be found eligible by the Scrutiny Committee, his/her result will be compiled provisionally and candidates in merit list including those in waiting list would be called to appear personally for document verification on a day and time to be intimated to them. The candidates who will be found eligible after document verification, their final merit list will be prepared alongwith a waiting list thereof based on the marks obtained by the candidates in the written examination. The minimum qualifying marks will be 40% for General/EWS category and 35% for SC/ST/OBC category. As the Government of India has dispensed with the holding of interview for Group 'B' and 'C' (non-gazetted) posts, there will be no interview for these posts and the candidates will be selected on the basis of merit in the written examination only.

4. SC, ST, OBC and PH candidates, who are selected on their own merit without relaxed standards, alongwith candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and PH candidates will be accommodated against the general/unreserved vacancies in the post as per their position in the overall Merit List or vacancies earmarked for their category, whichever is advantageous. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and PH candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.

5. A person with physical disability (OL/HH) who qualifies the examination under general standards can be appointed against the reserved vacancy provided the post is identified suitable for person with disability of relevant category.

6. Further, the candidates should also bring the testimonials and certificates *in original* on a prescribed date which would be verified and checked and the candidates, who are declared eligible and whose certificates will be in order, would be finally selected for these posts on merit basis.

Syllabus for written examination:-

The syllabus of written examination for the posts of **Technician (O.T.)** will be of such nature as the candidate has studied during his/her professional course.

D. HOW TO APPLY:-

ONLINE MODE:

1. The candidates applying for the post should first confirm their eligibility as per recruitment rules as per advertisement on the website of the Institute i.e. www.pgimer.edu.in.
2. All eligible candidates should apply online www.pgimer.edu.in before the last date for registration of application form.
3. Before filling up Online Application, a candidate must have his/her photograph scanned in the .jpg format in such a manner that each file should not exceed 500 KB and must not be less than 3 KB in size for the photograph as it has to be uploaded at the time of filling of online form.
4. Candidates are required to have a valid personal e-mail ID/mobile number, which should be kept active during the recruitment process. The candidates should ensure that the email ID is not shared or disclosed to any body. In case, a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online. The e-mail ID is required for the initial registration. The intimation regarding written examination, admit card, result of written examination, document verification, final selection result etc. will be given through notice on website only. Such information will not be given through e-mail. However, SMS will be sent on registered mobile number.
5. The candidate should fill his/her application form available on the PGIMER website. He/She should fill all the fields of the form. No field should be left blank. After filling application form, the candidate should take out a print of

challan form (triplicate) and deposit the application fee after 24 hours in any State Bank of India branch as detailed in column 6.

6. **Candidates can go to any Branch of State Bank of India with the fee Payment Challan duly filled in and pay the prescribed Application Fee in the “Power Jyoti” PUL current account of PGIMER. The account number of PGIMER for recruitment is 35700657347. The candidates after having deposited the fee in the bank must ensure that they have Triplicate Fee Payment Challan with Journal No./Challan No. given by the bank on it. They should mention this Journal/Challan number on the space provided in the application form and keep this challan form with them for future use. The application fee once remitted shall not be refunded under any circumstances.**

The amount of fee to be paid is as under:-

Category	Total Amount Payable
SC/ST	Rs. 500/-
For all others	Rs. 1000/-
Persons with disabilities	NIL

7. Candidates should ensure that the details to be filled in by the State Bank of India officials are filled in complete in all three copies of the challan form along with the seal, challan no. and signature of the Bank Official of the Branch.
8. **Candidates must ensure that the application number should match with challan number, failing which the application will be rejected and the PGIMER will not be responsible for any remittance of fee.**
9. **The candidate should upload the challan fee on PGI website within the stipulated time.**
10. **For the candidates applying through Online Mode if the last date for deposit of application fee in the Bank is a declared holiday, the same will be received on the next working day.**
11. **The candidate should ensure that they fill all the details on the application form including uploading of the photograph, challan details etc. Incomplete application will not be accepted and the candidate will not be allowed to sit in the written examination.**
12. **Candidates with valid application shall be issued admit card. These can be downloaded by the candidates directly from the PGI website www.pgimer.edu.in by entering their Registration Number/application Number, Date of Birth. Admit Cards will not be sent by post. This facility would be available on PGI website 15 days before the actual date of examination.**
13. Further, instructions regarding Written Test result etc. to the candidates alongwith the admit card/call letter will be uploaded on the website of the Institute i.e. www.pgimer.edu.in.

E. INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM:

- The candidate should enter his/her name in capital letters by using each block for one. After first & second name with the gap of one box for example:-

R	A	M		S	I	N	G	H		K	A	P	U	R		
---	---	---	--	---	---	---	---	---	--	---	---	---	---	---	--	--

- The same pattern will also be followed for filling up the Father's/Husband name's.
- i) The candidate should enter his/her Date of Birth as per example given below:

3	0	S	e	p	1	9	8	9
DAY		MONTH			YEAR			

- ii) The candidate should enter his/her age as on the last date of receipt of application as per example given below:-

2	9	0	0	0	0
YEARS		MONTH		DAYS	

- The candidate should upload the challan number and date as specified in the application form. Entering wrong information of challan will be liable to rejection.

EXAMPLE:

Detail of Application Fee:

Challan No.	123456789
Challan Date.	01.02.2019

- The candidate is required to mention clearly his/her Email ID in the specified column of application form.

INSTRUCTIONS TO CANDIDATES APPEARING IN WRITTEN EXAMINATION

F. Answer Sheet particulars

- Before you mark your responses on the Answer Sheet, you will have to fill in various particulars in it.
- As soon as the candidate receives the Answer Sheet, he/she should check that it is numbered at the bottom. If it is found un-numbered, he/she should at once get or replace the same by a numbered one immediately.
- The test Booklet Series is indicated by Alphabets, A, B, C, or D at the top right hand corner of the Booklet.
- All that is required is to blacken completely the circle marks as per example given below:-

Centre Code Number	Booklet Series	Booklet Number	Roll Number
01	(B)	2580	17855
● 0	A	0 0 0 ●	0 0 0 0 0
1 ●	●	1 1 1 1	● 1 1 1 1
2 2	C	● 2 2 2	2 2 2 2 2
3 3	D	3 3 3 3	3 3 3 3 3

4	4	4	4	4	4	4	4	4	4	
5	5	5	●	5	5	5	5	5	●	●
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	●	7	7	7
8	8	8	8	●	8	8	8	●	8	8
9	9	9	9	9	9	9	9	9	9	9

5. Immediately after commencement of the examination, please check that the test booklet supplied to you does not have any un-printed or torn or missing pages or items etc. If so, get it replaced by a complete test booklet of the same series and subject.
6. In the test booklet, write with ball pen (blue/black) the Centre code number, test booklet series (in bracket) and roll number at the appropriate space provided on the answer sheet at the top. Also, encode your Centre code number, booklet series (A, B, C or D, as the case may be), Booklet Number and roll number in the circles provided for the purpose in the answer sheet. In case the booklet series is not printed on the test booklet or answer sheet is un-numbered, please report immediately to the invigilator and get the test booklet/answer sheet replaced.
7. Do not write your name or anything other than the specific items of information asked for, on the answer sheet/test booklet/sheet for rough work.
8. Do not fold or mutilate or damage or put any extraneous marking in the Answer Sheet. Do not write anything on the reverse of the answer sheet.
9. You may note that since the answer sheets are to be evaluated on machine, any violation of these instructions may result in reduction of your score for which you would yourself be responsible.
10. Decision of the competent authority of PGIMER, Chandigarh in all matters regarding eligibility, conduct of examination and selection would be final and binding on the candidates. No correspondence whatsoever would be entertained by the PGIMER, Chandigarh in this regard.
11. No TA/DA will be paid to the candidates for appearing in written examination(s) as well as interview (wherever applicable).

IMPORTANT: Please ensure that you have carefully en-coded your Centre Code No., Booklet Series, Booklet No. and Roll No. *with Ball Pen (Blue/Black)*.

This is just illustrative and may not be relevant to your examination.

G. GENERAL INSTRUCTIONS:-

- Candidates are advised in their own interest to apply much before the closing date and should not wait till the last date.
- The applications can be submitted online, so the candidates are to ensure that all the details are correctly filled in before submitting the application form. The challan number after depositing the fee should be updated in the application form.
- The candidates must ensure that they fulfill eligibility criteria and that the particulars furnished by them in the application are correct in all respects. Mere appearance for the written examination by a candidate does not imply

that the candidate is eligible for the post. If, at any stage, it is found that the candidate has furnished any incorrect information or has suppressed material fact(s), his/her candidature will stand cancelled. If any of these shortcoming(s) is/are detected even after the appointment, his/her services will be summarily terminated.

- The question paper shall contain multiple-choice questions with four options and single correct answer. Un-attempted questions shall be awarded zero marks and multiple responses shall also carry zero marks. The correct way of marking answer options is given below. For example, if your response to question No.12 is **B** then mark it as below:-

Example: 12. A **B** C D

- Candidates will mark the answer on a separate OMR (Optical Mark Reader) Answer-Sheet using **BLUE/BLACK BALL PEN** only.
- The answer-sheets will be scanned by the Optical Mark Reader (OMR) and scores will be generated.
- **Qualifying marks:** The candidates are required to get minimum 40% marks for General/EWS Category and 35% marks for SC/ST/OBC category out of total marks. The selection will be made purely on merit basis of the marks in written examination.
- The candidates shall ensure that they bring with them the admit card and a valid ID proof like Aadhar Card, Voter Card, Driving License, Pan Card, Passport etc. for appearing in the examination. In the absence of Admit Card, candidate will not be allowed to appear for the examination.
- Do not bring any article other than those specified above, e.g., books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Test Booklets and rough sheets etc. into the Examination Hall.
- **All the candidates appearing for the written examination are instructed NOT TO BRING mobile phones/pager/wrist watch/ring/wallets/ladies purse/ornaments (earings, nosepin, bangles, rings etc.) or any other electronic device to the examination hall. The candidates with these devices will not be permitted to enter in the examination hall. The officials in the examination centre are not responsible for the safe custody of the belonging of the candidates and they have to make their own arrangement for their safe custody.**
- Videography/Still Photography and Biometric finger print capturing will also be done during the examination. For this, five (5) minutes extra time will be given to the candidates.
- **Candidates are allowed to appear in the written examination provisionally. The entry of the candidate in the examination hall will be atleast 1 hour before the written examination, only on the production of admit card issued by the Institute. The entry to the examination hall will be closed 30 minutes before the**

commencement of the written examination. Frisking of all the candidates will be carried out at the entry gate of the examination centre. The candidate should bring his/her valid identity proof viz. Voter's Card, Driving License, Aadhar Card, PAN Card, Passport etc. which can be demanded by the Invigilator Staff in case of any doubt.

- Candidates are advised in their own interest not to bring any of the banned item including mobile phones etc. to the venue of the examination, as arrangements for safekeeping cannot be assured.
- If a candidate gives more than one answer for the same question, it will be treated as a wrong answer even if one of the given answers happens to be correct.
- If a question is left blank i.e. no answer is marked by the candidates, there will be no penalty for that question.
- Candidate shall neither copy from the papers of any other candidate nor permit his papers to be copied/give/attempt to give/obtain/attempt to obtain irregular assistance of any description.
- No candidate should misbehave in any manner or create disorderly scene in the Examination Hall or harass the staff employed by the Institute for the conduct of the examination. Any such misconduct will be severely penalized.
- **Cut-Offs (Minimum Qualifying Marks) on Objective tests will be decided based on the Group performance.**
- The candidates will be short-listed after written examination in the ratio of **1:3** for the advertised vacancies.
- The candidates who are working in Govt./Semi Govt./Autonomous Body etc. must obtain the "**NO OBJECTION CERTIFICATE**" from their present employer and submit same alongwith application form.
- **The candidates are required to bring the original certificates in support of their qualification, Diploma/Degree and fresh OBC certificate along with "Original Fee Challan Form" at the time of document verification.**
- Candidates seeking reservation benefits for SC/ST/OBC/PH/EXS/EWS must ensure that they are entitled to such reservation as per eligibility prescribed in the notice. They should also be in possession of the required certificates in the prescribed format in support of their claim as stipulated in the notice. OBC candidates should ensure that they are in possession of valid OBC certificate issued within the due date, issued by the competent authority.
- Central Government civilian employees claiming age relaxation should produce a certificate in the prescribed format in respect of the length of continuous service which should be not less than three years during the period immediately preceding the closing date for receipt of application. They should remain Central Government civilian employees till the time of appointment, in the event of their selection.
- Appointment of selected candidates will be subject to verification of the testimonials/certificates and his/her being declared medically fit by the competent authority.

- The selected candidates will be governed by the New Pension Scheme as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division) Notification No.5/7/2003-ECB&PR dated 22.12.2003.
- The candidates are advised to visit PGI website regularly for further Instructions, as various information's including result will be uploaded on the website only and the candidate will not be informed individually.
- The courts of Chandigarh only shall have the exclusive jurisdiction to try any dispute with regard to this recruitment.

**Sd/-
D I R E C T O R
P G I M E R, C H A N D I G A R H.**