



**CSIR - INSTITUTE OF MICROBIAL TECHNOLOGY**  
**(Council of Scientific & Industrial Research)**  
**Sector 39-A, Chandigarh-160036, INDIA**  
 IMTECH Website: [www.imtech.res.in](http://www.imtech.res.in)

**CSIR-IMTECH**

**ADVT. NO.02/2021(Recruitment of Group II & III Technical staff)**

Commencement of Online Applications: 01/06/2021

Last date for Submission of Online Applications: 15/07/2021 (upto 5:00 pm)

CSIR-Institute of Microbial Technology (CSIR-IMTECH) is a constituent R&D establishment of the Council of Scientific and Industrial Research (CSIR) a premier agency established by Govt. of India to undertake Scientific & Industrial Research. The institute is engaged in research in many different areas of modern biological sciences and microbe-related biotechnology, with special emphasis on research that is interdisciplinary and of a collaborative nature. The Institute invites applications from young & dynamic persons to fill up following positions:-

**Group-III posts:-**

Post Code/ Nos. of Positions (Categories: UR/ST/OBC)*	Pay Matrix & Pay Level	Upper Age Limit not exceeding	Essential Educational qualification & Experience	Job Specification/Key responsibilities
POST CODE: 01 Technical Assistant (Total=03 posts) i) 01 Post -ST ii) 01 Post -UR iii) 01 Post -OBC	Rs.35400-112400 Pay Level -6  (Approximate TE 49,188/- INR)	28 yrs.	1 <sup>st</sup> class B.Sc.(Science) with one year full time professional qualification/experience in Microbiology/Chemistry/ Industrial Chemistry/ Biochemistry/Bio-technology /MLT/Chemical Sciences from a recognized Instt/organization.	Laboratory work
POST CODE: 02 Technical Assistant (Total=02 posts)  i) 01 Post -UR ii) 01 Post - OBC	Rs.35400-112400 Pay Level -6  (Approximate TE 49,188/- INR)	28 yrs.	1 <sup>st</sup> class diploma in Bio-Chemical Engineering/ Technology of 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma courses or its equivalent with 02 years of experience in the relevant area/field.	Laboratory work
POST CODE: 03  Technical Assistant 01post - UR	Rs.35400-112400 Pay Level -6  (Approximate TE 49,188/- INR)	28 yrs.	1st class diploma in Instrumentation engineering/ Technology of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma courses or its equivalent with 02 years of experience in the relevant area/field.	Electrical Engineering/ Instrumentation Engineering
POST CODE: 04 Junior Engineer (Electrical)  01 Post- UR	Rs.35400-112400 Pay Level -6  (Approximate TE 49,188/- INR)	28 yrs.	1st class diploma in Electrical Engineering of 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course or its equivalent with 02 years of experience in the relevant area/field.	Engineering Services related work

**\*Abbreviation: UR-Unreserved; ST-Scheduled Tribes; OBC-Other backward classes.**

**Group-II posts:-**

Post Code/ Nos. of Positions, Designation & Pay Level/ (Categories: UR/SC/OBC/HH)*	Pay Matrix, Pay Level and Age limit	Essential Educational qualification	Desirable Qualification	Job requirements/Key responsibilities
POST CODE: 05  Technician (Ref. & Air Conditioning Mechanic)  01-Post –UR	Pay Level-2, Rs.19900-63200  (Approximate TE Rs.27520/- INR)  28 years	Secondary School Certificate / 10th Standard with Science subjects with minimum 55% marks plus ITI certificate or national/state trade certificate or two years full time experience as an apprentice trainee from a recognized Institution in Ref. & AC Mech trade.	1 year apprenticeship in Ref. & Air Conditioning Mechanic trade OR 1 year experience in operation & maintenance of Central AC plant.	Operation & maintenance of Central Air conditioning plant, water coolers, refrigerators, room air conditioners and small air conditioning and cold storage plant etc.
POST CODE: 06  Technician (Information Technology & Electronic System Maintenance) 01-Post-UR	Pay Level-2, Rs.19900-63200  (Approximate TE Rs.27520/- INR)  28 years	SSC/ 10th Standard with Science subjects with 55% marks plus ITI certificate or National/ State Trade certificate or two years full time experience as an apprentice trainee from a recognized Institution in Information Technology trade.	i) Proficiency in the respective trade. ii) Ability to read electronic circuits. iii) Proficiency in latest computer languages and operating systems. iv) Knowledge about maintenance of CCTV systems.	Knowledge of computer operating system, Installation and maintenance work. The incumbent is required to carry out installation and maintenance work at IMTech campus and Housing complex.
POST CODE: 07 Technician (Medical Laboratory Technician (Pathology) (09-Posts) i) UR-05 ii) SC-01 iii) OBC-03	Pay Level-2, Rs.19900-63200  (Approximate TE Rs.27520/- INR)  28 years	SSC/ 10th Standard with Science subjects with 55% marks plus ITI certificate or National/ State Trade certificate or two years full time experience as an apprentice training from a recognized Institution in Medical Laboratory Technician trade.	i) Proficiency in the respective trade. ii) Proficiency in latest computer languages and operating systems.	Laboratory work
POST CODE: 08  Electrician 01-Post OBC	Pay Level-2, Rs.19900-63200  (Approximate TE Rs.27520/- INR)  28 years	Secondary School Certificate / 10 <sup>th</sup> Standard with Science subjects with minimum 55% marks plus ITI certificate in Electrician trade.	1 year apprenticeship in electrician trade OR 1 year experience of HT.	1. Repair and maintenance of electrical installation and its accessories of office buildings/ staff quarters, electrical control of workshop machines/water booster pumps/ workshop machines and electrical installation/instruments. 2. Operation of switch gears, lifts and DG sets.
POST CODE: 09  Fitter 01-Post SC-HH	Pay Level-2, Rs.19900-63200  (Approximate TE Rs.27520/- INR)  28 years	Secondary School Certificate / 10 <sup>th</sup> Standard with Science subjects with minimum 55% marks plus ITI certificate in Fitter trade.	1 year apprenticeship in Fitter trade OR 1 year experience as a Fitter.	1. Repair and maintenance of the various installations etc through different welding techniques. 2. Basic fitting operations 3. Use of lathe machines.

POST CODE: 10  Technician (Mechanic-cum-operator Electronic communication system) 01-Post UR-ESM	Pay Level-2, Rs.19900-63200  (Approximate TE Rs.27520/- INR)  28 years	SSC/10 <sup>th</sup> Standard with Science subjects with 55% marks plus ITI certificate or National/State Trade Certificate or two years full time experience as an apprentice training from a recognized Institution in Mechanic-cum-operator Electronic communication System trade.	i)Proficiency in the respective trade. ii) Repairing, maintenance, operation, installation and testing of telecommunication switching equipment and iii) EPABX, Mechanical and Electronic and Digital exchanges.	To assist day to day trouble shooting and repair/maintenance of telephone lines installed in the IMTECH campus and Housing complex.
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**\*Abbreviation: UR-Unreserved; SC-Scheduled Caste; ST-Scheduled Tribes; OBC-Other backward classes; HH-Hearing handicapped, ESM- Ex Service Man.**

### **1) HOW TO APPLY:**

1. Eligible candidates are required to apply online only. For details and online application visit website link <http://imtech.res.in>. The last date of online submission of application is **15/07/2021(1700 hours)**.
2. If the candidate does not have a valid email ID, they must create a new valid email ID before applying online, as all correspondence shall only be made through email Id furnished by the applicant.
3. The non-refundable fee for online application is Rs. 500/- (Rupees Five Hundred Only) for General/OBC candidates. Applications not accompanied with the prescribed fee or incomplete applications will be summarily rejected. Candidates desirous of applying for more than one (post) should submit SEPARATE APPLICATIONS FOR EACH (POST).
4. Candidates must ensure that application fee (if applicable) has been deposited online as per requirement. If it is found at any stage that applications were not supported with application fee as applicable, the same shall be rejected.
5. Candidates must upload their latest colored Photograph and append signatures. Photograph/Signatures must be clear, otherwise application is liable to be rejected.
6. Application once made will not be allowed to be withdrawn and fee once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
7. Age and experience will be reckoned as on the last date of receipt of application i.e. 15/07/2021.

### **2). GENERAL CONDITIONS/INSTRUCTIONS:-**

1. The applicant must be a citizen of India.
2. The number of vacancies is provisional and may vary.
3. The qualifications prescribed should have been obtained from recognized Universities/ Institutions.
4. Applications received without prescribed fee will be summarily rejected.
5. All testimonials/certificates will be verified later. Therefore, candidates must produce original(s) for verification as and when desired by this Institute. If it is found that they have furnished false information, their candidature shall be rejected.
6. SC/ST/OBCs, PwD, & ESM certificates, as applicable, should be issued by the competent authority in the prescribed format/proforma.
7. Those employed in Govt. Deptt / PSUs /Autonomous Bodies should send their applications through proper channel (advance copy of application should reach before the last date) with a clear certificate that (i) no vigilance case is pending against him/her (ii) the applicant will be relieved within one month of receipt of appointment offer if he/she is selected.

8. Late applications and incomplete applications will be summarily rejected. In case candidates could not submit their online application due to failure of server/any technical defect at the last moment, last date will not be extended. **Therefore, candidates are advised to submit online application well in advance before the last date of submission of applications.** Institute's decision shall be final and no enquiry will be entertained in this regard.

### **3) Relaxations:**

- i. Upper age limit relaxable by 5 years in the case of SC/ST and upto 03 years in the case of OBC category candidates for the posts which are reserved for the respective category.
  - ii. Upper age limit for Person with Disabilities will be relaxable by 10 years (15 years for SC/ST & 13 years for OBC). The persons claiming age relaxation under PWD category would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more.
  - iii. Relaxation in age limit up to 5 years shall be allowed to the candidates working in CSIR/Labs./Instts. OR Government/Autonomous Bodies/Public Sector Units in accordance with the instructions and orders issued by the CSIR/GOI from time to time in this regard.
  - iv. As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:-
    - a) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
    - b) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
  - v. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from concerned authority and the Government Rules in force at the time of recruitment.
  - vi. For the post reserved for ex-servicemen, age relaxation upto three years (eight years in case of disabled Defence Services personnel belonging to SC/ST) in excess of the prescribed upper age limit after deducting the period of Military Service. A certificate from Director-General, Resettlement, MoD shall be an acceptable proof in support of claim of disabled Defence Services personnel.
- 4) **Check list of documents to be uploaded at the time of online application submission:-**
- i) Application
  - ii) Coloured photograph and signature
  - iii) Certificate in support of Minimum Prescribed Educational Qualification/ Desirable Qualification/ Reservation/ DOB.

### 5). **Selection procedure:**

There will be three papers (Paper-I, Paper-II & Paper-III). Paper II and Paper III will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper I. The Final merit list will be prepared only on the basis of the marks obtained by the candidates in Paper-II & Paper-III.

**For detailed syllabus please visit our website: <http://www.imtech.res.in>**

- 6). **Admit Cards/Roll Nos** will be issued for the Written Examination. No separate call letter(s) shall be posted to candidate(s). All intimation/communications shall be sent by email at the address mentioned by the candidate in the application form.
- 7). Candidates are advised to keep a copy of submitted application for future reference.
- 8). Candidates may indicate as to whether any of their blood/close relatives is working in CSIR or any other National Labs/Institutes of the CSIR.
- 9). Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification and will render candidature liable for rejection.
- 10). In case of any dispute, the decision of the CSIR-IMTECH/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agency.
- 11). Director, CSIR-IMTECH reserves the right to not fill any or all of the advertised posts.

Note:- In case of discrepancies between the English version of this Advertisement and its Hindi translation, the English version shall prevail.

To know more about IMTECH, visit us at the IMTECH Website: [www.imtech.res.in](http://www.imtech.res.in)

**“INTERIM ENQUIRY WILL NOT BE ENTERNTAINED”**

**CONTROLLER OF ADMINISTRATION**