

**ADVERTISEMENT**  
**GOVERNMENT OF INDIA, MINISTRY OF DEFENCE**  
**ORDNANCE CABLE FACTORY, CHANDIGARH -160002**

Sl No.	Name of the post	Scale of pay (figure in Rs)	UR	OBC	SC	ST	PH	Post identified suitable for the type of disability	EX-SM	No. of vacancies to be filled
1	Fitter Electric	5200-20200 + 1800 Grade Pay	3	1	--	--	--	--	05	4
2	Fitter General	5200-20200 + 1800 Grade Pay	--	--	--	-	1 HH/LV	HH/LV		1
3	Machinist	5200-20200 + 1800 Grade Pay	--	--	--	1	2 HH/LV	HH, LV		3
4	Fitter Pipe	5200-20200 + 1800 Grade Pay	1	--	--	-	--	--		1
5	Fitter Auto Electric	5200-20200 + 1800 Grade Pay	1	--	--	-	--	--		1
6	Examiner	5200-20200 + 1800 Grade Pay	3	1	--	-	--	--		4
7	Electrician	5200-20200 + 1800 Grade Pay	3	--	--	--	--	--		3

The above vacancies are subject to variation at the discretion of Sr.GM/ OCFC depending upon the situation prevailing at the relevant time.

Abbreviations: UR = Unreserved; SC = Scheduled Caste; ST = Scheduled Tribe; OBC = Other Backward Class; PWD = Persons With Disabilities, Ex-Ser.=Ex-Serviceman.

Abbreviations for PWD/PH categories: HH=Hearing Impaired, LV=Low Vision

## 2. AGE & QUALIFICATIONS:

**2.1 Age Limit :** Age limits for all the above posts is **not below 18 years and not above 32 years** as on the closing date of receipt of applications.

### 2.2 Age Relaxation in addition to above mentioned upper age limits :

Age Relaxation to SC/ST/OBC/PWD/Ex-SM/Departmental Candidates etc. shall be provided in accordance with DoP&T's O.M. No. 15012/2/2010-Estt.(D) dated 27th March 2012.

Categories of Vacancy	Age Relaxation
OBC	Up to 3 years – on production of Caste Certificate with “Non-Creamy Layer” cause issued by the Competent Authority
SC/ST	Upto 5 years
Ex Trade Apprentices of Ordnance Factories (Only for IEs Posts)	Up to the period of apprenticeship undergone.
Persons with Disability	Up to 10 years in addition to the age relaxation entitled for SC/ST/OBC candidates
Ex-Serviceman	3 years in addition to the period of service rendered in the defence services.
Departmental candidates with minimum three years continuous service in Central Government in same line or allied cadres.	Up to the age of 40 years for UR, 45 years for SC/ST & 43 years for OBC

## 2.3 Essential Qualification:

Sl. No. Name of the Post Essential Qualification & Relevant Trade

Matriculation + NAC /NTC issued by NCVT in the following trades :-

01 Machinist	(Matriculation + NAC/NTC issued by NCVT)
02 Fitter General	(Matriculation + NAC/NTC issued by NCVT)
03 Fitter Electric	(Matriculation + NAC/NTC issued by NCVT)
04 Examiner	(Matriculation + NAC/NTC issued by NCVT )
05 Fitter Auto Electric	(Matriculation + NAC/NTC issued by NCVT)
06 Fitter Pipe	(Matriculation + NAC/NTC issued by NCVT)
07 Electrician	(Matriculation + NAC/NTC issued by NCVT)

### Relevant Trades

**For Examiner** -Fitter, Machinist, Electrician, Optical worker, Mechanic Lens/Prism Grinding can apply against the post of Examiner.

**For Fitter Auto Electric** -Mechanic Auto Electrical and Electronics, Mechanic (Motor Vehicle), Mechanic Auto Electronics can apply against Fitter Auto Electric.

**For Fitter Pipe** -Pipe fitter, Plumber can apply against Fitter Pipe.

**For Fitter Electric** - Electrician can apply against Fitter Electric.

**Note : Diploma in engineering without possessing NAC/NTC issued by NCVT will not be accepted.**

## 3. SCHEME & SYLLABUS OF EXAMINATION

### 3.1 SCHEME :

1. There will be a written examination of one paper. The paper will be of 'Objective-Multiple-Choice-type of maximum 100 marks.
2. The paper will consist of two parts:
  - a) PART-A will consist of 20 marks having question on General Science and Quantitative Aptitude, each having weightage of 10 marks. The question will be up to 10th Standard.
  - b) Part-B will consist of 80 marks of NCVT syllabus for the relevant trade.

**All the questions will be compulsory. There will be no negative marking.**

The subjects of the written examination, the maximum marks allotted to each paper, no. of questions and the time allowed is given in the table below:-

Subject No. of Questions Maximum Marks Time allowed

**Total 100 Questions 100 Marks,**

#### Part A

(Objective Type)

1. General Science (10 Questions) -10 Marks
2. Quantitative Aptitude (10 Questions) - 10 Marks

#### Part B 2 hrs

(Objective Type)

Questions from the NCVT Syllabus of relevant trade 80 Questions -80 Marks

### **Note**

1. The paper would be bilingual, i.e. it would be printed in Hindi as well as English.
2. The paper would be required to answer on OMR sheets.
3. Candidates would be required to darken the circles in the OMR sheet with black/blue pen. OMR sheets marked by pencil would be rejected outright.
4. No marks would be allotted for questions in which multiple darkening or overwriting done in the OMR sheet.

### 3.2 SYLLABUS

(A) General Science (10 Questions) - Question will be aimed at testing the candidate's General Awareness of the environment around him/her. Questions will also be designed to test knowledge of basic science studied up to 10th standard and would include such matters of every day observations and experience as may be expected of any educated person.

(B) Quantitative (10 Questions) - The candidate will be tested for general mathematics of upto 10th Standard involving number systems, equations in two variables, simple and compound interest, perimeter, area and volume of geometrical figures. Direct and inverse proportions, Pythagoras theorem and trigonometry.

(C) NCVT Trade (80 Questions) - Questions from the NCVT Syllabus of relevant trade.

### 3.3 MODE OF SELECTION

i. The Selection will be made strictly on the basis of merit.

ii. The selection process will comprise of Written Test of 100 marks and Trade Test (Practical).

iii. Written Test will be fully objective type and OMR based.

iv. The Trade Test (Practical) will be only qualifying in nature, without any marks.

v. The list of successful candidates in the Written Test to be called for Trade Test (Practical) will be prepared and notified in alphabetical order and not in the order of merit.

vi. On the basis of merit list based on marks obtained in Written Test, candidates 1.25 times the number of vacancies will be called for Trade Test (Practical).

vii. The final select list will be based on marks in the Written Test only, the Trade Test (Practical) being qualifying in nature. The final select list will be prepared and displayed in order of merit.

viii. In the selection process, other things being equal i.e. marks being equal, trained ex-Trade apprentices of Ordnance Cable Factory, Chandigarh and sister Ordnance Factories shall be given preference in the order in which they are stated keeping in view their inter-se seniority.

ix) As per OFB letter No. 570/Per/I/Pt. 54/294/Vol.IV/2016 dtd 02-06-2016 vide MOD ID No. 50(41)/2016-D(Estt/NG)dtd 9-5-2016 MOD has decided to grant five extra marks to Ex-Trade Apprentices of Ordnance factories in the final merit list of the written examination conducted for total 100 marks.

**4. LAST DATE FOR RECEIPT OF APPLICATION:** Application complete in all respects along with required details/documents should be enclosed in an envelope super-scribing '**APPLICATION FOR THE POST OF \_\_\_\_\_**' so as to reach the "**Sr. General Manager, Ordnance Cable Factory, 183 Industrial Area Phase- I, Chandigarh -160002**" within **21 days** of the publication of advertisement in Employment News.

**Note : i) For example** if the advertisement is published in the Employment News dated 3rd January-9th January, 2016 then the last date of submission shall be 24th January, 2016 i.e. 21 days from 3rd January, 2016. If the closing date is a holiday, the next working day shall be taken as the closing date for all purposes. Applications received after 1600 hours on the last date of receipt of application will not be considered. Factory shall not be responsible for any postal delay or failure.

ii) The closing date of receipt of Application for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad will be additional 07 days after the closing date. In case the closing date falls on the Sunday or holiday, the next working day will be taken as closing date.

### 5. IMPORTANT INSTRUCTIONS TO THE CANDIDATES / APPLICANTS

1. Applications must be submitted in the format given at the end of this advertisement. Applications received in any other format will be rejected. The applicant should clearly specify the post applied for in the space provided in the application format otherwise the application will be summarily rejected without any communication.

2. Persons working in Central / State Govt. PSUs must apply through proper channel along with a

certificate from their Establishment that neither any disciplinary case is pending nor contemplated against them. They must also enclose a certificate that in case of selection, their establishment shall release them immediately.

3. Only prescribed Competent Authority should have issued SC/ST/OBC/PWD Certificate and Certificate should be in the prescribed format applicable for reservation in jobs under Government of India. Non-Creamy Layer Certificate (only for OBC candidates) must be updated / valid at the relevant point of time i.e. the last date of receipt of application.

4. Medical Certificate for the PWD candidates should be in the prescribed format issued by the Civil Surgeon / Competent Authority.

5. All posts carry pay scale as shown against each plus usual allowances as admissible to the Central Government employees from time to time.

6. The information furnished in the application should be supported by relevant documents. **Copies of the certificates pertaining to academic and professional qualifications, experience, date of birth and Caste Certificate, status as PWD or Ex-serviceman etc. must be enclosed with the application duly SELF-ATTESTED.** The number of total documents should be mentioned in the application.

7. The number of vacancies is subject to variation depending upon the situation at relevant point of time.

8. New entrants to Government service will be governed by New Pension Scheme Termed as 'Defined Contribution Pension Scheme' (New Pension Scheme) and existing provisions of CCS (Pension Rules), 1972 will not be applicable.

9. **Travelling Allowance:** Candidates appearing in written / practical test will have to come at their own expenses. However, SC/ST candidates will be paid travelling allowance of second class Railway /Bus fare as per rules for onward and return journey performed by shortest route on production of journey details as well as Railway Receipt / Bus Ticket and attested photocopy of SC/ST certificate, provided that the to and from distance travelled is more than 30 kms.

10. Candidate desirous of applying for more than one post may submit separate applications for each post complete in all respects at their own risk since the written examination for the above posts is likely to be held on the same day. No request for postponement of examination for any trade would be entertained on the grounds that it clashes with the examination for some other trade. Hence, applicants are advised to make up their mind before applying for more than one trade.

11. The candidature of applicants furnishing fake Experience Certificates/Caste Certificate or any other academic certificates is liable to be terminated even at a later stage including after appointment. Apart from this, other suitable action may also be initiated as per the extant laws. Hence, candidates are advised not to submit dubious certificates.

12. It may be noted that bringing any outside, extraneous or political influence for getting employment in the factory shall render a candidate ineligible.

13. This advertisement is also being notified on the website <http://www.ofbindia.gov.in> . The candidates are advised to check the website periodically for important updates/notices.

14. The Sr. General Manager, Ordnance Cable Factory, Chandigarh -160002 reserves the right to shortlist candidates to be called for examination/test. Applicants may therefore note that mere fulfilling the minimum criteria/standard for a post will not entitle them for being called for such test. The factory will not entertain any correspondence/interim enquiry in this respect.

**6. APPLICATION FEE:** Rs.50/- (Rs. Fifty only- Non Refundable) payable by the applicant through Demand Draft or postal order only drawn in favour of 'Sr. General Manager, Ordnance Cable Factory Chandigarh – 160002'. SC, ST, PWD, Ex-serviceman and Female candidates are exempted from payment of Application fees.

**7. PHOTOGRAPHS:** Candidates should affix 01 recent (not more than 3 months old) self attested passport size photograph on the application form and also should enclose 2 more identical self-attested photographs with the application. The self attestation should be done on the front of the photographs.

**8. CAUTION TO ALL APPLICANTS:** Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey to such false

assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the selection test and exercise will be done on merit only in a transparent manner.

XXX

FORMAT OF APPLICATION FORM

(To be filled in block letters)

To,

The General Manager  
Ordnance Cable Factory ,  
Chandigarh - 160002.

Subject: Application for the Post- \_\_\_\_\_

Reference: OCFC Advertisement published in the Employment News dated \_\_\_\_\_

Please paste your recent passport size photograph and sign on it. Please do not staple it.

1.	Full Name in Block Letters (as per SSC/10 <sup>th</sup> Std. Certificate)					
2	Father's/Husband's Name (in Block Letters):					
3	Nationality					
4	Religion					
5	Date of Birth				Day: _____ Month: _____ Year: _____ (as per the SSC/10 <sup>th</sup> Std. Certificate)	
6	Category (General/OBC/SC/ST)					
7	Whether Ex-Serviceman ?				YES/ NO	
	If YES, Date of entry in Armed forces					
	Date of discharge from Armed Forces					
8	Whether you are a person with disability (PWD) ?				YES/NO	
	If YES, nature of disability					
	Extent of disability (in %)					
9	Address for correspondence in full with PIN-Code					
	Nearest Railway Station					
10	Whether you are employed in Central/State Govt. Service/PSU ?				YES/NO	
	If YES, name of the organization					
	Date of Appointment & post held					
11	Details of Demand Daft or Postal Order No. & Date:			No.	Date	
12	Academic/Professional Qualifications (Starting from Matriculation or Equivalent Examination)					
	Exam Passed	Board/University	Year of Passing	Subjects	Div & % of Marks	
13	NCVT Trade					
14	Whether Ex-Trade Apprentice of Ordnance Factories	YES / NO (Strike off whichever is not applicable)	If Yes, furnish following details in respect of NCVT (NAC/NTC) examination passed by you ( <b>Enclose mark sheet</b> )			
			Month	Year	Maximum marks	Marks obtained
15	Experience, if any	Post Held	Pay Scale	Nature of duty	Period	
					From	To
16	E-mail address :					
17	Mobile No. :					

Left Hand Thumb Impression



**DECLARATION**

I \_\_\_\_\_, do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect/incomplete or ineligibility being found before or after recruitment test/appointment, my candidature will stand automatically cancelled.

Signature of the applicant

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**DECLARATION FOR OBC CANDIDATES ONLY \*\***

"I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of village/town/city \_\_\_\_\_, District \_\_\_\_\_, State \_\_\_\_\_, hereby declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in the Department of Personnel and Training Office Memorandum No. 3601/22/93-Estt (SCT) dated 08.09.1993. It is also declared that I do not belong to persons/section (Creamy Layer) mentioned in column 3 in the Schedule to the above referred Office Memorandum dated 08.09.1993

Date: \_\_\_\_\_

Signature of the applicant

**UNDERTAKING FOR EX-SERVICEMEN ONLY \*\***

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointment authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous bodies/Statutory bodies, Nationalized banks etc.) by availing concession of reservation of vacancies admissible to Ex-servicemen.

Date: \_\_\_\_\_

Signature of the applicant

\*\* Strike off whichever is not applicable

Encl: (1\*) 02 Passport size photographs, (2\*) Self-Attested copy of caste certificate, (3\*) Self-Attested copies of qualification (4\*) Self-Attested Proof for Date of Birth (SSC/10<sup>th</sup> Std. Certificate), (5\*) Non-Creamy Layer Certificate (only for OBC candidates), (6\*) Self-Attested copy of Discharge certificate, (7\*) Self-Attested copy of PWD certificate, (8\*) NCVT(NAC/NTC) examination mark-sheet, (9\*) IPO/DD No \_\_\_\_\_

(\*Strike off whichever is not applicable)

